

DRAFT 1.0

Minutes of the November 14, 2005 meeting of The Courts as a Business Committee of the New Hampshire Citizens on the State Courts Commission

Attendees: Eric Herr, chair, Danny O'Brien, Daniel Callaghan, Gary Hicks, and John Crosier.

Absent: Jack Brady, Harland Eaton, Bruce Felmlly, Donald Gendron, John Mahar, Michael Morgan, and James Reams

Agenda

1. Organizational Issues
 - a. Scheduled meetings to coincide with the Commission meetings of January 16 and February 13.
 - b. Other meetings to be scheduled as required.
 - c. E-mail and conference calls to be used as required for communication.
 - d. Committee Report
 - i. Due to the Commission on March 1, 2005.
 - ii. Each recommendation to be a single paragraph with a single paragraph supporting position.
 - iii. Committee votes on each recommendation to be recorded by name and reported.
 - e. A clerk and a vice chair to be appointed.
2. Discussion
 - a. Workplan
 - i. 1st draft of recommendations targeted for February 1, 2005, leaving one month for discussion and editing.
 - ii. Key first steps
 1. Development of areas of Focus
 2. Data mining
 - iii. Rapid circulation of strawman draft recommendations to drive analysis and discussion.
 - b. Key Areas of Focus
 - i. Update to LBO Audit: action item to Eric Herr
 - ii. Benchmarking via the National Center for State Courts: Action item to Gary Hicks
 - iii. Time Analysis of Judicial Activities: Action item to Gary Hicks
 - iv. Hypotheses re: One Time Actions to Improve Costs/Service: Action item to the committee as a whole
 - v. Actions Taken Based on Prior Study Recommendations: Action item to John Crosier and Danny O'Brien.